

**MINUTES OF MEETING  
FALLSCHASE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Fallschase Community Development District held a Regular Meeting on May 6, 2019 at 11:00 a.m., at 2810 Remington Green Circle, Tallahassee, Florida 32308.

**Present at the meeting were:**

Richard Yates	Chair
Rick Singletary	Vice Chair
William Lamb	Assistant Secretary
Jeff Phipps	Assistant Secretary
Lewis Singletary	Assistant Secretary

**Also present were:**

Howard McGaffney	District Manager
Ken van Assenderp	District Counsel
Max Beverly	Developer
Chase Williams	Developer's Counsel
Susan Flint	

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. McGaffney called the meeting to order at 11:11 a.m. Supervisors Yates, Singletary, Lamb and Phipps were present, in person. One seat was vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

▪ **Consider Appointment of Qualified Elector to Fill Seat 3**

**This was an addition to the agenda.**

Mr. McGaffney explained the criteria for a Qualified Elector and the nomination and appointment process; the slate of officers would be considered, by Resolution, at the next meeting. Mr. van Assenderp confirmed that the Board could proceed with the appointment, provided the nominee meets those requirements and the bylaws do not prevent the person from serving on the Board.

Mr. Rick Singletary nominated Mr. Lewis Singletary to fill Seat 3, term expires November, 2019. No other nominations were made.

**On MOTION by Mr. Phipps and seconded by Mr. Lamb, with all in favor, the appointment of Mr. Lewis Singletary to fill Seat 3, term expires November, 2019, was approved.**

- **Administration of Oath of Office to Newly Appointed Supervisor, Mr. Lewis Singletary**  
**This item was an addition to the agenda.**

Mr. McGaffney, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Lewis Singletary. Mr. McGaffney and Mr. van Assenderp explained the items provided in the Supervisor Packet. Mr. van Assenderp would provide a copy of the District’s Charter to him.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2019-03, Approving a Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. McGaffney presented Resolution 2019-03. He reviewed the proposed Fiscal Year 2019/2020 budget.

**On MOTION by Mr. Phipps and seconded by Mr. Rick Singletary, with all in favor, Resolution 2019-03, Approving a Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 4, 2019 at 11:00 a.m. at 2810 Remington Green Circle, Tallahassee, Florida 32308; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Presentation of Audited Financial Statements for Fiscal Year Ended September 30, 2018, Prepared by Lanigan & Associates, P.C.**

Mr. McGaffney presented the Audited Financial Statements for Fiscal Year Ended September 30, 2018. It was a clean audit and there were no findings.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-04, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2018**

Mr. McGaffney presented Resolution 2019-04.

**On MOTION by Mr. Phipps and seconded by Mr. Rick Singletary, with all in favor, Resolution 2019-04, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2018, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2019**

Mr. McGaffney presented the Unaudited Financial Statements as of March 31, 2019.

**On MOTION by Mr. Phipps and seconded by Mr. Lamb, with all in favor, the Unaudited Financial Statements as of March 31, 2019, were approved.**

**SEVENTH ORDER OF BUSINESS**

**Approval of March 6, 2019 Regular Meeting Minutes**

Mr. McGaffney presented the March 6, 2019 Regular Meeting Minutes.

**On MOTION by Mr. Phipps and seconded by Mr. Lamb, with all in favor, the March 6, 2019 Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Other Business**

Mr. Yates stated he expected the permits to be finalized in August and intended to request the initial phase commence in September; however, Mr. Bass was no longer with Moore Bass Consulting, Inc. (MBC). He suggested engaging Mr. Bass as the District's Engineer, since he was already familiar with the project, and engaging MBC as the Developer's Engineer; if the two could work together. Mr. McGaffney stated, if the Board decides to engage Mr. Bass

as the District Engineer, the District must go through the Request for Qualifications (RFQ) process for District Engineering Services. Mr. Yates stated the Board would make a decision at the next meeting.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney: *van Assenderp Law***

Mr. van Assenderp stated he conferred with Mr. Charles Gardner regarding contraction but was waiting on some remaining decisions on that and other matters before the petition for contraction of the boundary is finalized and submitted to the County. He would advise Mr. McGaffney when to add this item to the agenda.

**B. Engineer: *Moore Bass Consulting, Inc.***

There being nothing to report, the next item followed.

**C. Manager: *Wrathell, Hunt and Associates, LLC***

**i. 0 Registered Voters in District as of April 15, 2019**

This was provided for informational purposes.

**ii. NEXT MEETING DATE: June 3, 2019 at 11:00 A.M.**

The next meeting will be held on June 3, 2019 at 11:00 a.m., unless cancelled.

**TENTH ORDER OF BUSINESS**

**Audience Comments/Supervisors Requests**

There being no audience comments or Supervisors' requests, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Phipps and seconded by Mr. Lewis Singletary, with all in favor, the meeting adjourned at 11:45 a.m.**



Secretary/Assistant Secretary



Chair/Vice Chair